Azure Portal Setup Guide

Azure account registration and resource group creation

This guide includes only the initial Azure setup steps from the source document. Azure AI Search, vector indexes, Azure OpenAI, and RAG configuration are excluded.

1. Create an Azure Account

Sign up or log in at portal.

Sign up or log in at portal.azure.com. Select “Start with an Azure free trial”.

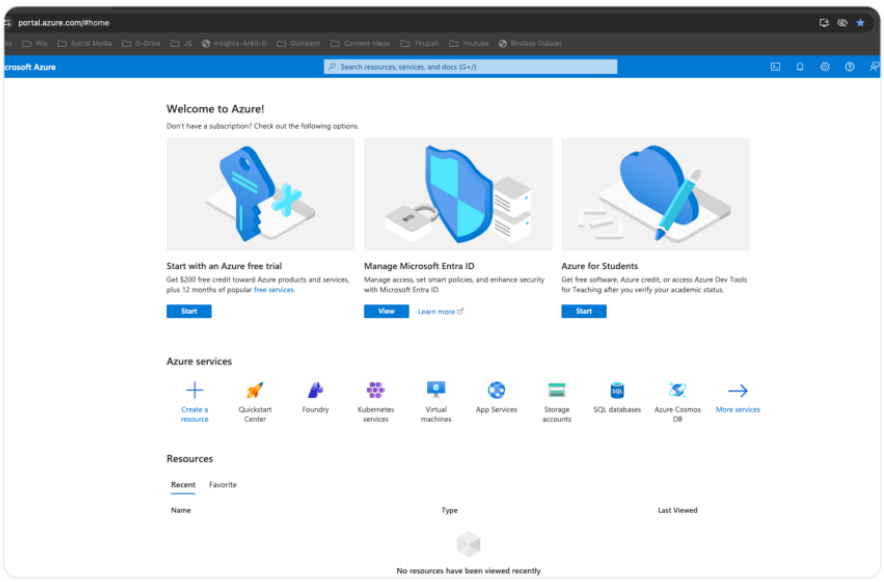
01 FOUNDATION

Sign up for a free Azure account

Before you can build anything, you need a verified Azure subscription. This part gets you from zero to a working portal.

1 **Sign up or log in at portal.azure.com**

Open `portal.azure.com` in your browser. If you already have a Microsoft account, log in. If not, start the sign-up flow.



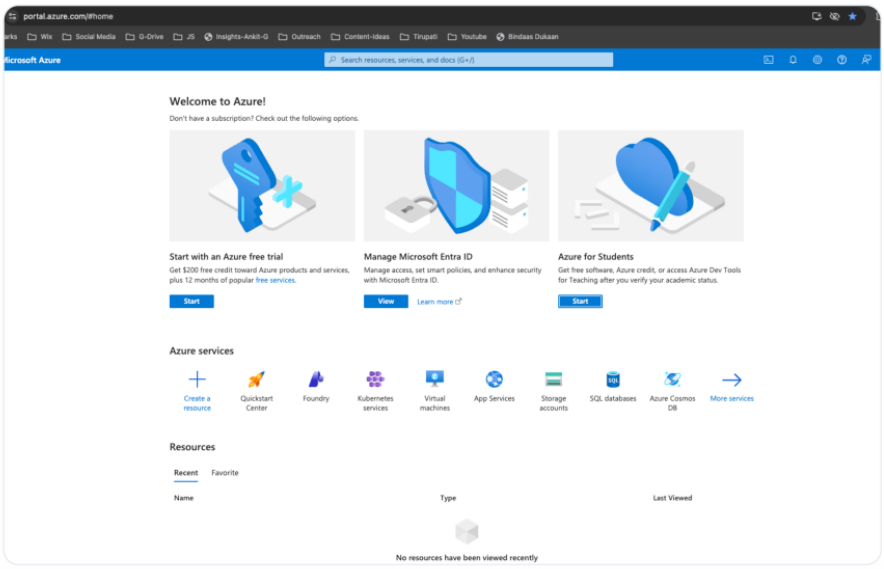
2 **Click “Start with an Azure free trial”**

On the landing screen, select the first card to begin the free trial path.

Screenshot from original guide, page 4

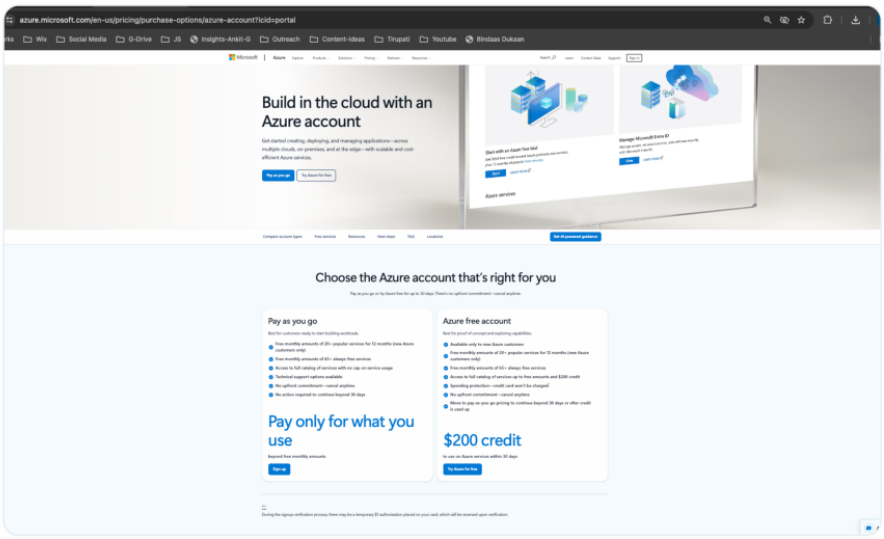
Choose the option to create a new Azure free account.

Choose the option to create a new Azure free account.



3 Create your Azure free account

Click the second card to create a brand-new free account.



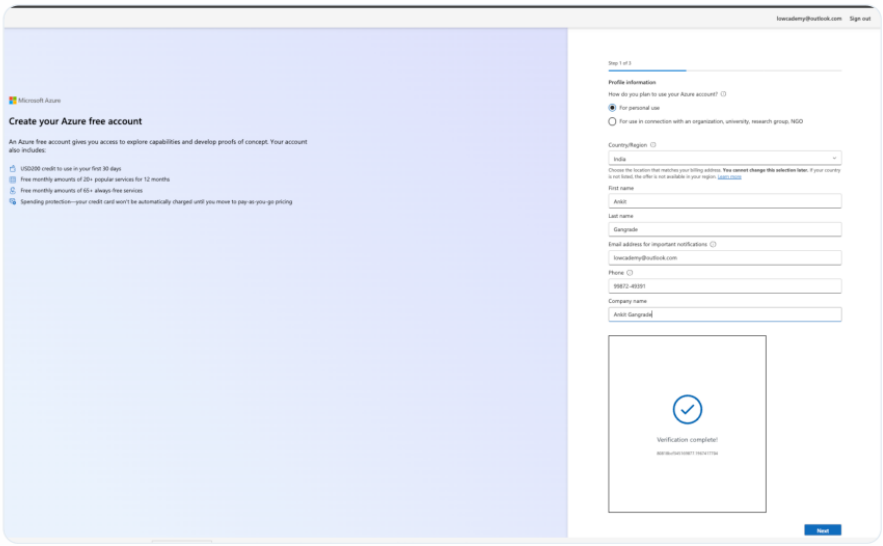
Screenshot from original guide, page 5

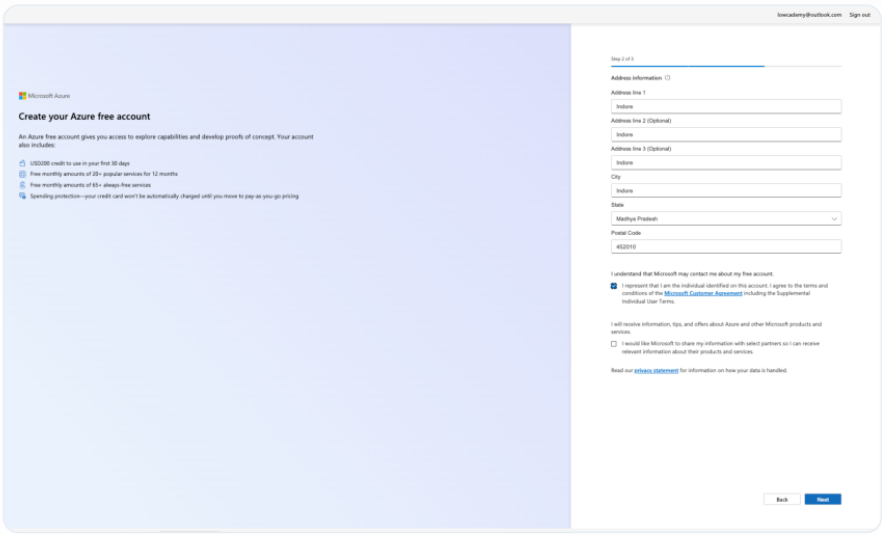
Enter your name, email address, and phone number, then select Next.

Enter your name, email address, and phone number, then select Next.

4 **Enter your details**

Provide your name, email, and phone number, then click **Next**.

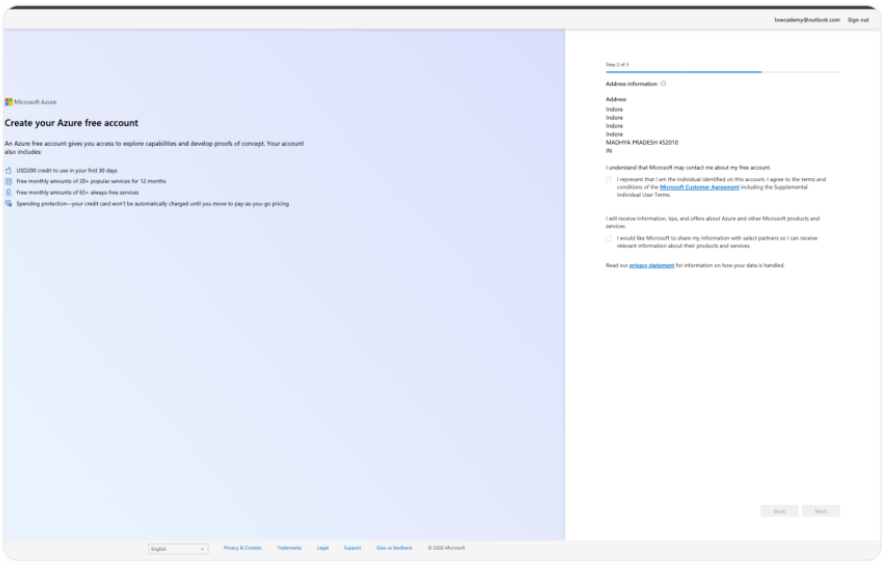




Screenshot from original guide, page 6

Add a payment method and complete sign-up.

Add a payment method and complete sign-up. Review billing terms carefully before creating any resources.



5 **Add a payment method and sign up**

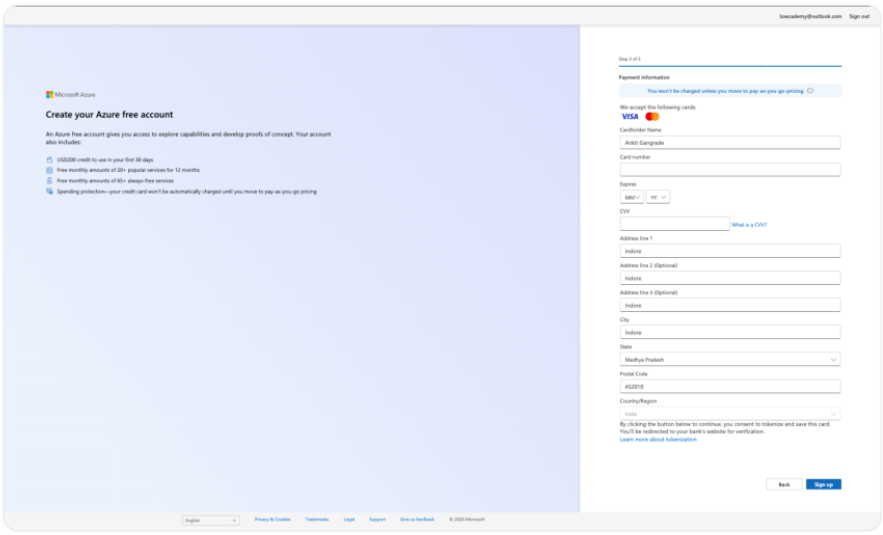
Enter your credit card information, click **Next**, and complete sign-up.

> ! Azure requires a payment method only for verification. You are not charged unless you create billable resources or upgrade to Pay-As-You-Go. As a precaution, use a spare card and set low domestic and international transaction limits to avoid accidental charges.

Screenshot from original guide, page 7

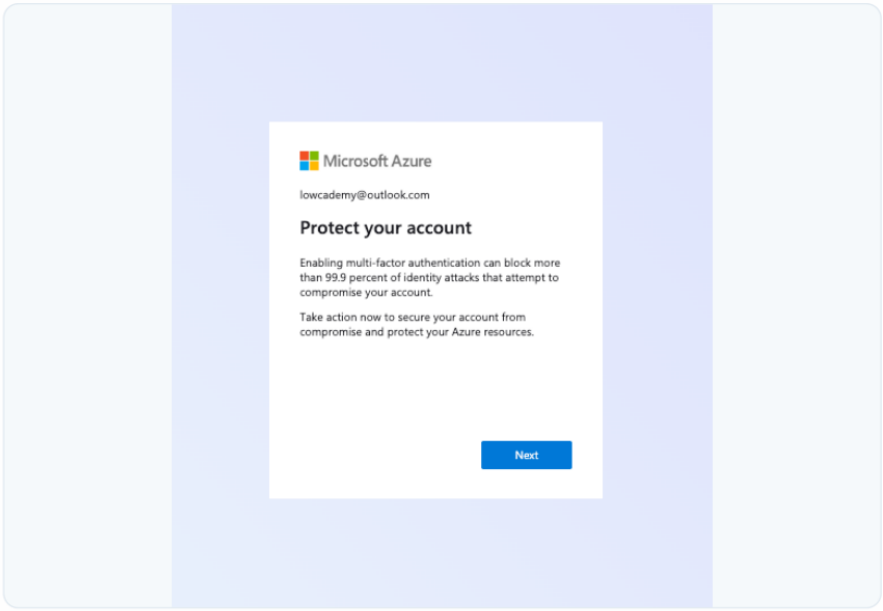
If prompted, enable multi-factor authentication (MFA).

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6 **Enable multi-factor authentication**

If prompted to enable MFA, go ahead and set it up. It keeps the account secure.



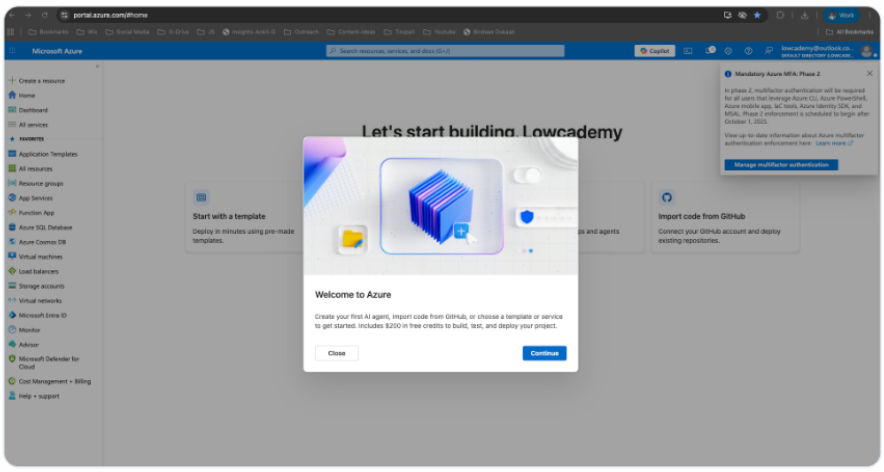
Screenshot from original guide, page 8

After registration, confirm that the Azure home page opens and your subscription is active.

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7 Land on the Azure home page

You should be redirected to `portal.azure.com/home` and see the welcome message. Your subscription is live.



Screenshot from original guide, page 9

2. Create a Resource Group

In the Azure portal, open Resource groups from the left navigation, then select Create.

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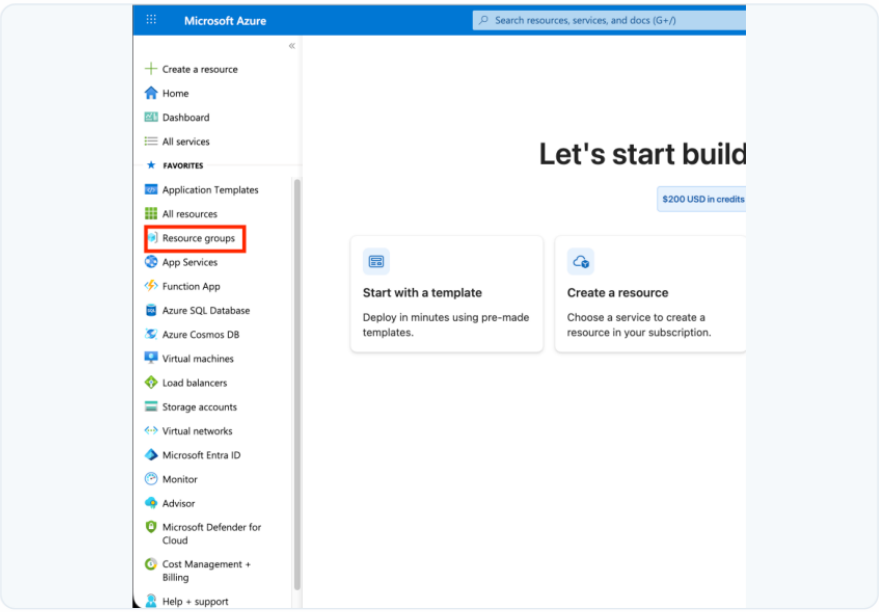
02 ORGANISE

Create a new resource group

A resource group is a container that holds everything for this project, so billing, access, and clean-up stay in one place.

1 **Open Resource groups**

From the left-side panel, click **Resource groups**.



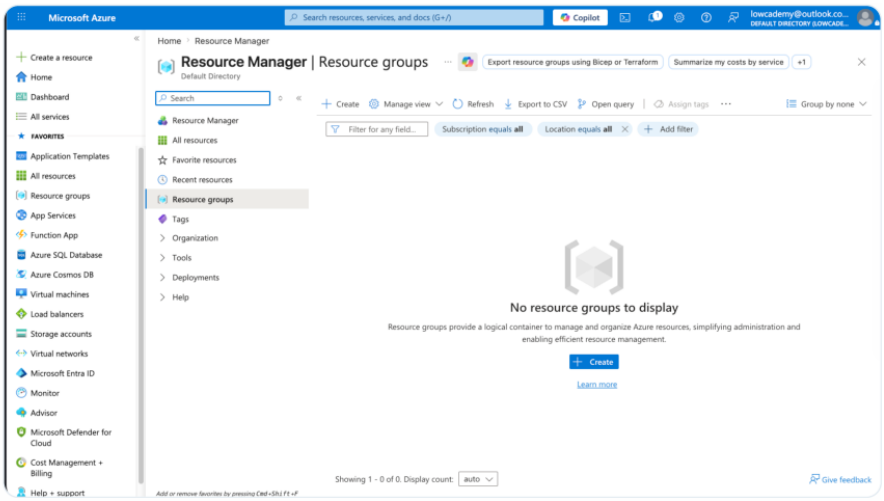
2 **Create a new resource group**

Click **Create** to start a fresh group.

Screenshot from original guide, page 10

Enter a clear resource group name and select Review + Create.

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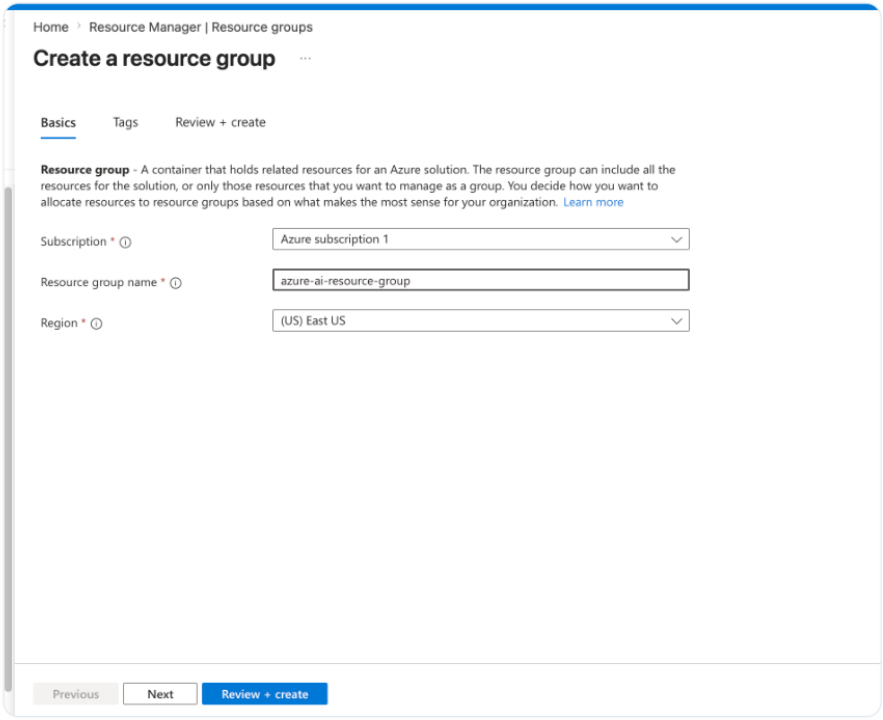
3 **Name it and create**

Fill out the form, give it a clear, proper name, then click **Review + Create**.

Screenshot from original guide, page 11

Choose your subscription and region as shown in the setup screen, then finish creating the resource group.

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Screenshot from original guide, page 12

End of Azure account and resource group setup.